

**MINUTES
REGULAR MEETING**

City Council of the Town of Colma
Colma Community Center, 1520 Hillside Boulevard
Colma, CA 94014
Wednesday, May 14, 2014
7:30 p.m.

CALL TO ORDER

Mayor Helen Fisicaro called the Regular Meeting of the City Council to order at 7:34 p.m.

Council Present – Mayor Helen Fisicaro, Vice Mayor Raquel “Rae” Gonzalez, Council Members Joanne F. del Rosario, Joseph Silva and Diana Colvin were all present.

Staff Present – City Manager Sean Rabé, City Attorney Roger Peters, Director of Public Works Brad Donohue, Recreation Services Director Brian Dossey, Police Commander Kirk Stratton, City Planner Michael Laughlin, Assistant City Attorney Christopher Diaz, Human Resources Manager Lori Burns and Administrative Technician III Caitlin Corley were in attendance.

ADOPTION OF THE AGENDA

Mayor Fisicaro asked if there were any changes to the agenda; none were noted. Mayor Fisicaro asked for a motion to adopt the agenda.

Action: Council Member del Rosario moved to adopt the agenda; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

PRESENTATIONS

Mayor Fisicaro thanked the residents for participating in the National Mayor’s Water Conservation Challenge and drew the winner of the raffle for Recreation Department Credit. Joe Gonzalez was selected as the winner.

Cheryl Sebay of the San Mateo County Mosquito and Vector Control District accepted a proclamation in recognition of West Nile and Mosquito Vector Control Awareness.

Maureen O’Connor and Art Van Loon presented the Colma Citizen’s Advisory Committee Scholarships. There was a brief reception in honor of the scholarship recipients from 7:55 p.m. to 8:15 p.m.

PUBLIC COMMENTS

Mayor Fisicaro opened the public comment period at 8:17 p.m. Robert Bernardo and Jim Tucker of the San Mateo County Harbor District gave an update on the district's current projects. The mayor closed the public comment period at 8:21 p.m.

CONSENT CALENDAR

1. Motion to Accept the Minutes from the April 9, 2014 Regular Meeting.
2. Motion to Accept the Minutes from the April 28, 2014 Special Meeting.
3. Motion to Approve Report of Checks Paid for April 2013.
4. Motion to Adopt a Resolution Authorizing the City Manager to Execute a One Year Contract Extension with Turbo Data Systems, Inc. For Parking Citation Processing.
5. Motion to Adopt a Resolution Authorizing Contract for Pavement Repair, Resurfacing and Striping on Mission Road to American Asphalt Repair and Resurfacing Company.

Action: Council Member Colvin moved to approve the Consent Calendar items #1 through 5; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

PUBLIC HEARING

6. FY 2014-15 SEWER RATES

Director of Public Works Brad Donohue presented the staff report. Mayor Fisicaro opened the public comment period at 8:30 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Colvin moved to Adopt a Resolution Confirming the Sewer Rates for FY 2014-15 Shall be as Forth in Sections 3.04.160 and 3.04.170 of the Colma Municipal Code; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

7. **FY 2014-15 WATER CONVERSATION INCENTIVE PROGRAM**

Director of Public Works Brad Donohue presented the staff report. Mayor Fisicaro opened the public comment period at 9:37 p.m. Resident Mary Brodzin made a comment. The mayor closed the public comment period at 8:39 p.m. Council discussion followed.

Action: Vice Mayor Gonzalez moved to adopt a Resolution Establishing the Authorized Subsidy at \$100,000 for the Water Conservation Incentive Program in Fiscal Year 2014-15; the motion was seconded by Council Member del Rosario and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

8. **RESERVE POLICY MODIFICATION**

City Manager Sean Rabé presented the staff report. Mayor Fisicaro opened the public comment period at 8:54 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

Action: Council Member Silva moved to Adopt a Resolution Amending Section 4.01.150, "General Fund Reserve Policy," of the Colma Administrative Code; the motion was seconded by Vice Mayor Gonzalez and carried by the following vote:

Name	Counted toward Quorum			Not Counted toward Quorum	
	Aye	No	Abstain	Present, Recused	Absent
Helen Fisicaro, Mayor	✓				
Raquel Gonzalez	✓				
Joanne del Rosario	✓				
Joseph Silva	✓				
Diana Colvin	✓				
<i>Voting Tally</i>	5	0	0		

STUDY SESSION

9. 2014/15 PROPOSED BUDGET

City Manager Sean Rabé presented the staff report. Mayor Fisicaro opened the public comment period at 9:40 p.m. and seeing no one come forward to speak, she closed the public comment period. Council discussion followed.

This item was for discussion only; no action was taken.

COUNCIL CALENDARING

The next Regular City Council Meeting will be on Wednesday, June 11, 2014 at 7:30p.m. at the Colma Community Center.

REPORTS

Council Members reported on the events listed below:

Helen Fisicaro

Progress Seminar, 4/17
Chamber Classic Bowl Mixer, 4/14
Chamber Hyundai Serramonte Mixer, 4/15
Chamber Wells Fargo Mixer, 4/16
Taste of Our Cities, 4/17
Council of Cities Dinner, hosted by Half Moon Bay, 4/25
HEART Executive Briefing and Lunch Benefit, 5/7
Jefferson Elementary School District Student of the Year, 5/13

Raquel Gonzalez

Chamber Hyundai Serramonte Mixer, 4/15
Spring for Youth Banquet, 4/17
HEART Executive Briefing and Lunch Benefit, 5/7

Joanne F. del Rosario

Chamber Hyundai Serramonte Mixer, 4/15

City Manager Sean Rabé reported on the topics below:

- The gas tax audit was completed and there were no negative findings or problems, however the auditors found that Town accounts for the tax differently than most cities. The Town will change the way the gas tax is accounted for in future to be more easily tracked and transparent.
- League of California Cities released a synopsis of the Governor's May budget revision; the state as \$2 billion in surplus revenue. This will likely not impact the Town significantly.
- Police Chief Jon Read will be retiring on June 20, 2014. There will be a retirement party for him on June 20 at 2:00 p.m. at the Colma Police Department.

ADJOURNMENT AND CLOSE IN MEMORY

The meeting was adjourned by Mayor Fisicaro at 10:29 p.m. in memory of Tapan Munroe and Dr. Arturo C. Panoringan.

Respectfully submitted,

A handwritten signature in cursive script that reads "Caitlin Corley".

Caitlin Corley
Administrative Technician III